



APPROVED

LEVEL 6

# Chartered Legal Executive

## Programme Overview

Welcome to the 60 month, Level 6 Chartered Legal Executive Programme.

Chartered Legal Executives specialise in a particular area of law providing legal support and advice to both internal and external clients who can be individuals, groups, public sector organisations or private companies. The most common areas of law can be as follows; civil and criminal litigation, conveyancing and property law, corporate law, employment law and practice. The knowledge requirements (law and practice) for Chartered Legal Executives are different and as a result can be tailored to individual business requirements dependent on the area of legal practice in which they work.

## Key Facts



### Price

£12,000



### Apprenticeship Level

Level 6



### Duration

Typically, 60 months



### Qualifications

Completion of the CILEx Level 3 Diploma in Providing Legal Services and the CILEx Level 6 Professional Higher Diploma in Law and Practice are required as part of this Apprenticeship.

## Role Profile

A Chartered Legal Executive results in a fulfilling and rewarding career. The activities of this role vary according to specialisms but typically will include assisting solicitors and providing legal advice. Depending upon the area in which the individual operates this may include drawing up contracts and advising on the legal aspects of conveyancing of property to support business matters internally or providing support to external clients. Some areas of law may require the Chartered Legal Executive to liaise with external professionals on behalf of clients, individuals or businesses.

## Core Knowledge

This standard delivers the following key knowledge areas:

- English Legal Systems
- Relevant Area of Law in which the individual operates
- Relevant Area of Practice in which the individual operates

**Speak to one of us today  
to find out more:**

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